



REPUBLIC OF NAMIBIA

ZAMBEZI REGIONAL COUNCIL

Tel: +264 66- 261700
Fax: +264 66- 252650

Ngoma Road
Govt. Building

Private Bag 5002
Katima Mulilo

VACANCY

DIRECTORATE: DEVELOPMENT PLANNING, MONITORING AND EVALUATION
DIVISION: REGIONAL PLANNING
SUBDIVISION: PHYSICAL PLANNING

Post Designation : **Development Planner Grade 8**
1x Post : **Katima Mulilo**
Salary Scale : N\$ 227 453 - N\$ 271 828 P.A
Housing Allowance : N\$14 520 P.A
Transport Allowance : N\$ 8 760 P.A

Minimum Requirements : An appropriate B-Degree in Regional and Local Government or Economics or Urban and Rural Development or Land Management, (NQF Level 7).

Additional Requirements: A driver's licence Code B

In addition, membership of pension fund is compulsory to which the employee contributes 7% of basic salary and the employer 16%, a 13th cheque in the birth month, optional membership to a generous medical aid scheme is available and various leave benefits under certain conditions.

Summary of duties:

- Compile Project Identification Form (PIFs) and project proposals for the Region.
- Monitor and advice the Consultants and the Council on projects implementation.
- Liaise with National Planning Commission Secretariat and Line Ministries on national policies, objectives, strategies or action plans which impacts on Regional economic development.
- Facilitate the process of identifying economic opportunities and challenges in the region and share with other stakeholders.
- Prepare and submit project progress reports.
- Provide technical input to the formulation of Regional Economic Development Plans.
- Assist in the formulation of the National Development Plans (NDPs).
- Liaise with Geographical Information System Analyst, Town Planner, Statistician and other stakeholders for effective implementation of projects and programmes.
- Assist in the project formulation and implementation of regional economic and social activities.
- Attend Constituency Development Committee, Settlement Development Committee meetings.
- Render secretarial services to the Regional Development Coordinating Committee and Regional Aids Coordinating Committee.
- Assess the impact of development programmes and projects in the region.

NB: Note must be taken that:

All applications should be made on (form156043) obtained at all Government Offices together with a comprehensive curriculum vitae and certified copies of educational qualifications.

Prospective applicants who do not meet the prescribed minimum qualification requirements as outlined above are advised not to apply. Only candidates who meet the prescribed qualification requirements will be considered for possible shortlisting.

Foreign qualifications should be accompanied by NQA evaluation report and be attached to the application form for employment. Failure to complete all items on the application form for employment and not attaching the necessary documents will lead to the disqualification of the application. Women and people with disabilities who are able to perform the required duties are strongly encouraged to apply.

Only shortlisted candidates will be contacted. No application forms for employment, CV and other supporting documents shall be returned to the applicants.

Applications must be submitted to the following address:

**The Chief Regional Officer
Zambezi Regional Council
Private Bag 5002
Katima Mulilo**

Or hand delivery to:

**The Human Resource Office
1st Floor
Zambezi Regional Council**