



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBIEZI REGIONAL COUNCIL

DIRECTORATE: FINANCE AND ADMINISTRATION

Financial Period: 2025/2026

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Flight Domestic tickets	Various	NCS	No	DP	N\$85,000.00	Ongoing	Not practical or applicable to use default method
2	Procurement of Flight Foreign tickets	Various	NCS	No	DP	N\$100,000.00	Ongoing	not practical or applicable to use default method
3	Supply and delivery of Protective Clothings (Safety Boots and Uniforms)	Various	G	Yes	RFQ	N\$100,000.00	2nd Quarter	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Supply and delivery of Tools	Various	G	Yes	RFQ	N\$30,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Supply and delivery of Cleaning Materials	Various	G	Yes	RFQ	N\$400,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
6	Supply and delivery of Electrical Materials	Various	G	Yes	SVP	N\$70,000.00	Quarterly	In line with Section 38(1) of the Public Procurement Act of 2015
7	Supply and delivery of Office Stationery	Various	G	Yes	RFQ	N\$350,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Supply and delivery of IT Supplies	Various	G	Yes	RFQ	N\$350,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Supply and delivery of Office Supplies	Various	G	Yes	RFQ	N\$300,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
10	Procurement of Fuel and Lubricants	Various	G	Yes	DP	N\$2,300,000.00	Monthly	Static card SLA, Direct purchase form Service Station
11	Supply and fit Tyres	Various	NCS	Yes	RFQ	N\$200,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
12	Supply and fit Batteries	Various	NCS	Yes	SVP	N\$70,000.00	Monthly	In line with Section 38 (1) of the Public Procurement Act of 2015
13	Supply and delivery of Accessories and parts	Various	G	Yes	RFQ	N\$70,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
14	Provision of Maintenance Services for Council vehicles and trucks	Various	NCS	Yes	DP	N\$300,000.00	Monthly	Preference made for Specialized Dealers. As provided for under Section 36(1) (2) of the Procurement Act of 2015
15	Repairs & Maintenance of Council vehicles and Trucks	Various	NCS	Yes	RFQ	N\$700,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
16	Provision of Cleaning services	Various	NCS	Yes	RFQ	N\$350,000.00	Sep-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
17	Provision of Maintenance of Computer Hardware & Software	Various	NCS	Yes	RFQ	N\$100,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015

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ZAMBIEZI REGIONAL COUNCIL

Procurement No. (e.g. 1.2.3...)	Description of Procurement (Include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
18	Provision of Maintenance services on Furniture and Office Equipments	Various	NCS	Yes	RFQ	N\$100,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
19	Maintenance of water and sewerage network reticulation	Various	W	Yes	RFQ	N\$150,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
20	Provision of maintenance of Building Air Conditioning system	Various	W	Yes	RFQ	N\$300,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
21	Provision of Maintenance services on Buildings	13	W	Yes	RFQ	N\$3,000,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
22	Maintenance of CCTV and Access Control Systems	Various	NCS	Partial	DP	N\$80,000.00	First Quarter	Preference made for Specialized Dealers only. As provided for under Section 36(1) (2) of the Procurement Act of 2015
23	Hiring of Conference Facilities and Community Hall	Various	NCS	Partial	DP	N\$80,000.00	Annually	Preference made for Specialized Dealers only. As provided for under Section 36(1) (2) of the Procurement Act of 2015
24	Hiring of Vehicles for Official use	Various	NCS	Yes	RFQ	N\$50,000.00	Annually	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
25	Provision of Training course For ZRC staff members	Various	CS	Partial	EPE	N\$2,500,000.00	Monthly	Preference is made for NIPAM
26	Provision of Workshop and Symposium For ZRC staff members	Various	CS	Partial	DP	N\$50,000.00	Monthly	Preference is made for Specialised Service Providers
27	Provision of Catering services for POBs(Regional Councilors)	5	NCS	Yes	SVP	N\$100,000.00	Quarterly	Procurement Threshold (Value), In line with Section 38 (1) of the Public Procurement Act of 2015
28	Refreshment for MC, Regional Council, CRO & Directors	Various	G	Yes	SVP	N\$400,000.00	Quarterly	In line with Section 38 (1) of the Public Procurement Act of 2015
29	Advertisement for vacancies & bids	Various	NCS	No	DP	N\$100,000.00	Monthly	In line with Section 36(1) (2) of the Public Procurement Act of 2015
30	Wellness program activities	Various	NCS	Partial	RFQ	N\$250,000.00	On going	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
31	Provision of Catering services for Council meetings, events and workshop	Various	NCS	Yes	RFQ	N\$300,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
32	Commemoration of National Days & AMCOD	Various	NCS	Yes	RFQ	N\$20,000.00	Annually	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
33	Provision of Gifts, Pledges and token of appreciation	Various	G	Partial	SVP	N\$100,000.00	Monthly	In line with Section 38 (1) of the Public Procurement Act of 2015
34	Supply and Delivery of Office equipments	Various	G	Yes	RFQ	N\$40,000.00	Aug-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
35	Supply and delivery of IT Equipment (Desktop PCs, Laptop, & Printers)	Various	G	Yes	RFQ	N\$450,000.00	2nd Quarter	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
36	Supply and delivery of Multimedia Projectors and Screens	8	G	Partial	RFQ	N\$30,000.00	Aug-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
37	Supply and delivery of Ladders		G	Yes	RFQ	N\$15,000.00	Sep-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
38	Supply and delivery of GIS Equipment & Related Software	Various	G	No	DP	N\$200,000.00	Oct-25	In line with Section 36(1) (2) (a) of the Public Procurement Act of 2015

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Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
39	Supply and delivery of Kitchen Utensils (Fridges)	2	G	Yes	SVP	N\$15,000.00	Jul-25	Procurement Threshold (Value) In line with Section 38 (1) of the Public Procurement Act of 2015
40	Procurement of Corporate Items & Equipments	Various	G	Yes	RFQ	N\$300,000.00	Jun-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
41	Supply and Delivery of Rental Phot Copier Machine to ZRC Offices	Various	NCS	Yes	OAB	N\$4,500,000.00	Sep-25	None
42	Provision of Printing Services e.g. Strategic Plans	Various	NCS	Yes	RB	N\$150,000.00	May-25	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
43	Procurement of vehicles	5	G	No	OAB	N\$10,000,000.00	May-25	None
44	Procurement of Furniture for LA Hall	Various	G	Yes	RB	N\$200,000.00	Jul-25	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
45	Procurement of Building Materials for Shelters restoration	Various	G	Yes	EP	N\$100,000.00	Emergency	In line with Section 33 (1) (2) (3) of the Public Procurement Act of 2015
46	Procurement of emergency relief Food items	Various	G	Yes	EP	N\$100,000.00	Emergency	In line with Section 33 (1) (2) (3) of the Public Procurement Act of 2016
Approved - Accounting Officer (Name): REGINA NDOPU - LUBINDA					Signature: 		31 March 2025	





Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL

Financial Period: 2025/2026

DIRECTORATE: PLANNING, EVALUATION & MONITORING

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of Consultancy services - Planning of Sangwali Settlement	1	CS	Yes	OAB	N\$ 3,000,000.00	May-25	None
2	Construction of Services Ngoma Settlement	1	W	Yes	OAB	N\$ 9,000,000.00	May-25	None
3	Surveying of Chichimane Settlement	1	W	Yes	OAB	N\$ 3,000,000.00	May-25	None
4	Construction of Services at Kongola Settlement	1	W	Yes	OAB	N\$ 8,000,000.00	May-25	None
5	Construction of LA Hall	1	W	Yes	OAB	N\$ 2,000,000.00	May-25	None
6	Construction of Services in Lusese Settlement	1	W	Yes	OAB	N\$ 355,000.00	May-25	None
7	Supply and delivery of materials for CDF projects	Various	G	Yes	RB	N\$ 1,600,000.00	May-25	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
8	Supply of Project Material for Micro-Finance & Regional Specific Action Plan-Food Security Programme	Various	G	Yes	RFQ	N\$ 269,231.00	Jun-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Supply of Project Material/Food for Cash/Food for Work Programme	Various	G	Yes	RFQ	N\$ 269,231.00	Jun-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
10	Supply and Delivery of Precast VIP toilets: Rural Sanitation Programme	Various	G	No	OAB	N\$ 1,484,000.00	Sep-25	None
11	Construction of Bulk Services at Zambezi Rural Development Centre	Various	W	No	OAB	N\$ 3,000,000.00	Sep-25	None
						N\$ 31,977,462.00		





Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Zambezi RC- Directorate: Education, Arts and Culture					Financial Period: 2024/25			Reason for deviating from the default method (where applicable)
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	
1	Provision of Materials and Supplies	Various	G	Yes	RFQ	2,000,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
2	Supply and delivery of Protective Clothings (Safety Boots and Uniforms)	Various	G	Yes	RFQ	100,000.00	on-going	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
3	Provision of Office furniture and Equipment	Various	G	Yes	OAB	500,000.00	Jun-25	None
4	Advertisement for vacancies and bids	Various	NCS	No	DP	50,000.00	Monthly	In line with Section 36(1) (2) of the Public Procurement Act of 2015
5	Provision of maintenance of office air conditioners	Various	W	Yes	RFQ	20,000.00	On-going	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
6	Procurement of Fuel and Lubricants	various	G	Yes	DP	2,000,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
7	Hiring of Conference Facilities and Community Hall	Various	NCS	Partial	RFQ	50,000.00	On-going	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
8	Provision of Cartridges and toners	Various	G	Yes	RFQ	2,000,000.00	Apr-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Supply and delivery of IT Equipment	Various	G	Yes	RFQ	50,000.00	May-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
10	Provision of Gifts, Pledges and token of appreciation	Various	G	Partial	SVP	20,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
11	Provision of desks and chairs (schools)	Various	G	Yes	OAB	2,000,000.00	Apr-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
12	Supply and delivery of Stationery	Various	G	Yes	RFQ	3,000,000.00	Jul-25	In line with Section 38(1) (a) of the Public Procurement Act of 2015
13	Provision of Catering Services	Various	NCS	Yes	RFQ	3,000,000.00	On-going	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
14	Provision of Security Services	Various	NCS	Yes	OAB	11,600,000.00	On-going	None

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Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
15	Provision of a distributor (Textbooks)	Various	NCS	No	DP	500,000.00	Jul-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
16	Provision of repair and maintenance of furniture (desks and chairs)	Various	NCS	Yes	EPE	100,000.00	On-going	In line with Section 31(1) (2)(3) of the Public Procurement Act of 2015
17	Provision of Maintenance Services and repair of fleet vehicles	Various	NCS	Yes	DP	500,000.00	On-going	Preference made for Specialized Dealers.
18	Supply and installation of tracking system in vehicles	Various	NCS	Yes	RB	2,000,000.00	Monthly	None
19	Supply and Delivery of vehicles	Various	NCS	Yes	EPE	5,000,000.00	May-25	In line with Section 38(1) (a) of the Public Procurement Act of 2015
20	Provision of Constructions, Alteration, and renovations of School blocks and offices	Various	NCS	Yes	OAB	7,000,000.00	On-going	None
Total N\$						41,490,000.00		
Approved - Accounting Officer (Name): REGINA NDOPU-LUBINDA							Signature: 	Date: 02/11/2024





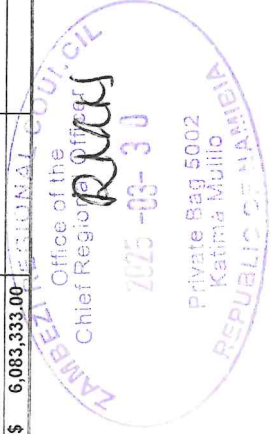
Republic of Namibia
Annual Procurement Plan

Financial Period: 2025/2026

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL

Division: Land Reform

Procurement No. (e.g. 4.2.3-1)	Description of Procurement (includes lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of office cleaning materials	Various	NCS	Yes	RFQ	N\$ 50,000.00	Jul-25	In line with Section 32 (1) (bb) of the Public Procurement Act of 2015
2	Provision of office stationeries	Various	NCS	Yes	RFQ	N\$ 60,000.00	Jun-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
3	Procurement of Ink and Toners Cartridges	Various	NCS	Yes	RFQ	N\$ 100,000.00	Jun-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
4	Procurement of electrical appliances	Various	NCS	Yes	RFQ	N\$ 150,000.00	Jun-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
5	Procurement of Cleaning Tools	Various	NCS	Yes	RFQ	N\$ 150,000.00	Jun-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
6	Provision of Renovation of Office Store Room	Various	NCS	Yes	RFQ	N\$ 250,000.00	Jul-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
7	Provision of office furniture	Various	NCS	Yes	RFQ	N\$ 40,000.00	Jul-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
8	Provision of Catering Services for Land Board Meetings	Various	NCS	Yes	RFQ	N\$ 350,000.00	Apr-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
9	Procurement of vehicles	2	G	Yes	RB	N\$ 2,233,333.00	Jul-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
10	Provision of Fuel & Lubricants	Various	NCS	Yes	DP	N\$ 350,000.00	Jun-25	In line with Section 36 (2) (b) of the Public Procurement Act of 2015
11	Provision of Tractor Repairs and Maintenance	1	NCS	Yes	RFQ	N\$ 150,000.00	Aug-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
12	Supply of Agricultural Inputs and materials and supplies for Western Zambezi Group Resettlement Project	Various	G	Yes	RFQ	N\$ 150,000.00	May-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
13	Provision of renovation of 8 Brick Houses for Group Resettlement at Chetto	Various	W	Yes	RFQ	N\$ 1,800,000.00	May-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
14	Procurement of catering services and hiring of venues	Various	NCS	Yes	RFQ	N\$ 250,000.00	May-25	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
						N\$ 6,083,333.00		



 Republic of Namibia Annual Procurement Plan 2025/2026							
Name of Public Entity: ZAMBEZI REGIONAL COUNCIL Division: Rural Water Supply and Sanitation Coordination							
Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids
1	Supply and delivery of protective Clothing (safety Boots and Uniforms)	Various	G	Yes	RFQ	NS 14,400.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
2	Supply and delivery of Electric Supplies	Various	G	Yes	RFQ	NS\$186,831.66	In line with Section 38(1) of the Public Procurement Act of 2015
3	Supply and delivery of Mechanical Supplies	Various	G	Yes	RFQ	NS\$186,831.66	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Supply and delivery of Tools	Various	G	Yes	RFQ	NS20,000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Supply and delivery of Civil Materials	Various	G	Yes	RFQ	NS\$186,831.66	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
6	Supply and delivery of Cleaning materials	Various	G	Yes	RFQ	NS36,340.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
7	Supply and delivery of Office Stationery	Various	G	Yes	RFQ	NS\$110,793.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Supply and delivery of Sanitation Materials	Various	G	Yes	RFQ	NS820,586.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	supply and delivery of Office Supplies	Various	G	Yes	RFQ	NS60,000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
10	Procurement of Fuel and Lubricants	Various	G	Yes	DP	NS243,000.00	In line with Section 36 (1) (a) of the Public Procurement Act of 2015
11	Supply and fit Tyres	Various	NCS	Yes	RFQ	NS268,200.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
12	Supply and fit Batteries	Various	NCS	Yes	RFQ	NS27,300.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
13	Supply and delivery of Accessories and parts	Various	G	Yes	RFQ	NS11,500.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
14	Repair and maintenance of DWSSC Vehicles	Various	NCS	Yes	RFQ	NS250,000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
15	Provision of maintenance services of Furniture and Office Equipments	Various	NCS	Yes	RFQ	NS10,000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
16	Provision of Courier Charges	Various	NCS	Yes	DP	NS18,000.00	In line with Section 36 (1) (a) of the Public Procurement Act of 2015
17	Provision of sewerage and pumping septic tanks	Various	W	Yes	RFQ	NS4000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
18	Provision of maintenance of building air condition system & Fire extinguisher	10	W	Yes	RFQ	NS60,000.00	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
19	Provision of Training course for WSSC Staff members	Various	CS	NA	EP	NS160,000.00	In line with Section 33 (1) (2) (3) of the Public Procurement Act of 2015. Preference is made for specialised Service Provided


 ZAMBEZI REGIONAL COUNCIL
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 Chief

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
20	Provision for Workshops and Symposium for WSSC Staff members	Various	SC	NA	DP	N\$160,000.00	Monthly	In line with Section 33 (1) (2) (3) of the Public Procurement Act of 2015. Preference is made for specialised Service Provided
21	Supply and delivery of Office equipment	Various	G	Yes	RFQ	N\$55,000.00	Second quarter	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
22	Supply and delivery of kitchen utensils (Fridges)	2	G	Yes	RFQ	N\$5,000.00	Second quarter	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
23	Procurement of borehole equipments	Various	G	Yes	RFQ	N\$675,500.00	Emergency	In line with Section 33 (1) (2) and (3) of the Public Procurement Act of 2015
24	CBM Projects	Various	W	Yes	RFQ	N\$3,700,000.00	Emergency	In line with Section 32 (2) (3) and 4 of the Public Procurement Act of 2015
						N\$1,115,500.00		





Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL
Division of Gender Equality and Poverty Eradication

Financial Period: 2025/2026

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and Delivery of Office Stationaries	various	G	Yes	RFQ	N\$ 60,000.00	Jun-25	In line with section 32(1) of the public procurement Act of 2015
2	Supply and delivery of cleaning materials	various	G	Yes	RFQ	N\$ 70,000.00	Jun-25	In line with section 32(1) of the public procurement Act of 2015
3	Provision of car wash services for Divisional vehicles	various	NCS	Yes	IQ	N\$ 3,000.00	on-going	In line with section 38(1) of the public procurement Act of 2015
5	Rental of Property/Office Accommodation	various	NCS	Yes	RFQ	N\$ 260,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
6	Procurement of catering services and conferences for Gender Task force (RGPTF/CGPTF)	various	NCS	Yes	IQ	N\$ 75,000.00	on-going	In line with section 38(1) of the public procurement Act of 2015
7	Procurement of catering services and conferences, promotional materials for GBV Campaign	various	NCS	Yes	RFQ	N\$ 92,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
8	Provision of catering services for National days. (Day of the African Child and Namibian Child's Day)	various	NCS	Yes	IQ	N\$ 20,000.00	May & Aug-25	In line with section 38(1) of the public procurement Act of 2015
9	Procurement of catering services for women in business/SIYB training	various	NCS	Yes	RFQ	N\$ 25,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
10	Provision of catering services for R/CCP	various	NCS	Yes	RFQ	N\$ 31,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
11	Supply and delivery of teaching and learning materials for ECD centres.	various	G	Yes	RFQ	N\$ 49,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
12	Provision of general maintenance, technical and production skills training for Community Empowerment Centre.	various	SC	Yes	RFQ	N\$ 60,000.00	Oct-25	In line with section 32(1) of the public procurement Act of 2015
13	Supply and delivery of Income Generating Activities materials (IGAs)	various	G	Yes	IQ	N\$ 77,000.00	Jul-25	In line with section 38(1) of the public procurement Act of 2015
14	Supply and delivery of emergency items for shelters and emergencies	various	G	Yes	IQ	N\$ 10,000.00	on-going	In line with section 38(1) of the public procurement Act of 2015
15	Provision of general maintenance for offices	various	G	Yes	RFQ	N\$ 23,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
16	Provision and catering services for workshops and training (qualified/non qualified)	various	NCS	Yes	RFQ	N\$ 72,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015

2025-08-30
Private bag 502
Katima Mulilo
REPUBLIC OF NAMIBIA
Chief Regional Officer
In line with section 32(1) of the public procurement Act of 2015

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
17	Supply and delivery of computer supplies	various	G	Yes	RFQ	N\$ 80,000.00	Jul-25	In line with section 32(1) of the public procurement Act of 2015
18	Provision of office refreshments, for wellness and official events	various	NCS	Yes	RFQ	N\$ 20,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015
19	Provision of Furniture and Office Equipment	various	G	Yes	RFO	N\$ 50,000.00	25-Aug	In line with section 32(1) of the public procurement Act of 2015
						N\$ 1,077,000.00		

DRAN



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL

DIVISION: WORKS (MAINTANANCE)

Financial Period: 2025/2026

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Maintenance of Government infrastructures: Renovation of Office Block (civil & mechanical)	Various	W	Yes	RB	N\$ 1,000,000.00	Sep-25	In line with section 31 (1)(a)of the procurement Act of 2015
2	Maintenance of government infrastructures (Electrical)	Various	W	Yes	RB	N\$ 300,000.00	Sep-25	In line with section 31 (1)(a)of the procurement Act of 2015
3	Purchase of materials (stationeries, cleaning materials & IT equipments)	Various	G	Yes	RFQ	N\$ 250,000.00	Jul-25	In line with section 32 (1)(a)of the procurement Act of 2015
4	Purchase of materials (Plumbing)	Various	G	Yes	RFQ	N\$ 200,000.00	Jul-25	In line with section 32 (1)(a)of the procurement Act of 2015
5	Purchase of materials (Electrical)	Various	G	Yes	RFQ	N\$ 100,000.00	Aug-25	In line with section 32 (1)(a)of the procurement Act of 2015
6	Purchase of materials (Welding)	Various	G	Yes	RFQ	N\$ 25,000.00	Sep-25	In line with section 32 (1)(a)of the procurement Act of 2015
7	Purchase of materials (Bricklaying and plastering)	Various	G	Yes	RFQ	N\$ 40,000.00	Jul-25	In line with section 32 (1)(a)of the procurement Act of 2015
8	Purchase of materials (Carpentry and Joinery)	Various	G	Yes	RFQ	N\$ 40,000.00	Aug-25	In line with section 32 (1)(a)of the procurement Act of 2015
9	Purchase of materials (Airconditioning and Refrigeration)	Various	G	Yes	DP	N\$ 45,000.00	May-25	In line with section 36 (1)(a)of the procurement Act of 2016
10	Purchase of tools (plumbing, Mechanical, Electrical, Welding, Bricklaying, carpentry)	Various	G	Yes	DP	N\$ 100,000.00	May-25	In line with section 36 (1)(a)of the procurement Act of 2017
11	Transport (fuel, lubricants and repairs)	Various	G	Yes	DP	N\$ 60,000.00	May-25	In line with section 36 (1)(a)of the procurement Act of 2019
12	Other services and Expenses (Training courses, retirement and farewells)	Various	NCS	Partial	RFQ	N\$ 210,000.00	May-25	In line with section 32 (1)(a)of the procurement Act of 2020
						N\$ 2,370,000.00		

DMN



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL
Division: Agricultural Production, Extension and Engineering Services
Financial Period: 2025/2026

Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Raw food for CA lead Farmers training (s) at ADC's	Various	G	Yes	EPE	N\$ 15,000.00	Aug-25	In line with section 34 (a & c) of the Public Procurement Act 15 of 2015
2	Supply and delivery of Refreshment for Conservation Agriculture (CA) training for Lead Farmer (s) at ADC's	Various	NCS	Yes	EPE	N\$ 15,000.00	Aug-25	In line with section 34 (a & c) of the Public Procurement Act 15 of 2015
3	Procurement of Inputs (Seeds) for the ADC's	Various	G	Yes	RFQ	N\$ 16,500.00	Sep-25	In line with section 32 (1)(a) of the procurement Act of 2015
4	Procurement of Building Materials For ADC's	Various	G	Yes	RFQ	N\$ 66,700.00	Sep-25	In line with section 32 (1)(a) of the procurement Act of 2015
5	Supply and delivery of Pipes and Fittings at ADC's Offices	Various	G	Yes	RFQ	N\$ 40,000.00	Sep-25	In line with section 32 (1)(a) of the procurement Act of 2015
6	Supply of and delivery of food & Refreshment for farmers' training at ADC's	Various	G	Yes	RFQ	N\$ 15,000.00	Oct-25	In line with section 32 (1)(a) of the procurement Act of 2015
7	Supply and delivery of DCP Materials	Various	G	Yes	RFQ	N\$ 10,000.00	Oct-25	In line with section 32 (1)(a) of the procurement Act of 2015
8	Supply and delivery of Food & Refreshments of End year Function for staff members 2025	Various	G	Yes	RFQ	N\$ 20,000.00	Dec-25	In line with section 32 (1)(a) of the procurement Act of 2015
9	Supply and delivery of Tracksuit for the staff members of DAPEES	Various	G	YES	DP	N\$ 24,750.00	Jan-26	In line with Section 36 (1) (2) (a) (b) © (d) (d) €
						N\$ 222,950.00		
Approved - Accounting Officer (Name): REGINA NDOPU-LUBINDA				Signature: 	Date: 31/03/2025			

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Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL

Financial Period: 2025/2026

SECTION: AUDIO-VISUAL & PRINT MEDIA

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Protective clothing & office supplies	Various	G	Yes	EPE		May-25	In line with Section 34(1) (a) of the Public Procurement Act of 2015. The items will be procured from government stores.
2	Procurement of Cleaning materials	Various	G	Yes	EPE	N\$ 95,187.00	Jul-25	In line with Section 34(1) (a) of the Public Procurement Act of 2015. The items will be procured from government stores.
3	Procurement of Printer Ink and Toner Cartridges	Various	G	Yes	RFQ		Aug-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Provision of other goods and services	Various	G	Yes	RFQ	N\$ 150,000.00	Aug-25	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Procurement of Office equipment		G	Yes	OAB	N\$ 100,000.00	Feb-25	N/A
6	Provisions of Maintenance for Office Equipment & Building	Various	W	Yes	EPE	N\$ 93,750.00	Feb-26	In line with Section 34(1) (a) of the Public Procurement Act of 2015. The maintenance will be done through Ministry of works maintenance.
						N\$ 343,750.00		

QNAH