

REPUBLIC OF NAMIBIA



ZAMBEZI REGIONAL COUNCIL

ANNUAL PROCUREMENT PLAN

FINANCIAL YEAR 2024-2025



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL

Financial Period: 2024/25

Procurement No. (e.g. 1,2,3...)	Description (Include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Procurement of Flight tickets (Domestic and Foreign Trips)	Various	NCS	No	DP	190,000.00	Ongoing	Not practical or applicable to use default method
2	Supply and delivery of Protective Clothing (Safety Boots and Uniforms)	Various	G	Yes	RFQ	140,000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
3	Supply and delivery of Tools	Various	G	Yes	RFQ	40,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Supply and delivery of Cleaning Materials	Various	G	Yes	RFQ	400,000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Supply and delivery of Electrical Materials	Various	G	Yes	SVP	70,000.00	Aug-24	In line with Section 38(1) of the Public Procurement Act of 2015
6	Supply and delivery of Office Stationery	Various	G	Yes	RFQ	350,000.00	July 204	In line with Section 38(1) (a) of the Public Procurement Act of 2015
7	Supply and delivery of IT Supplies	Various	G	Yes	RFQ	350,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Supply and delivery of Office Supplies	Various	G	Yes	RFQ	300,000.00	Quarterly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Procurement of Fuel and Lubricants	Various	G	Yes	DP	2,500,000.00	Monthly	NONE
10	Supply and fitment of Tyres and Batteries	Various	NCS	Yes	RFQ	270,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
11	Supply and delivery of Accessories and parts	Various	G	Yes	RFQ	80,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
12	Provision of Maintenance Services for Council vehicles and trucks	Various	NCS	Yes	DP	400,000.00	Monthly	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
13	Repairs, Cleaning & Maintenance of Council vehicles and Trucks	Various	NCS	Yes	RFQ	820,000.00	Monthly	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
14	Provision of maintenance of Computer Hardware & Software	Various	NCS	Yes	RFQ	80,000.00	Quarterly	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
15	Provision of Maintenance services on Furniture and Office Equipments	Various	NCS	Yes	RFQ	50,000.00	Quarterly	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
16	Maintenance of water and sewerage network reticulation	Various	W	Yes	RFQ	80,000.00	Quarterly	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
17	Provision of maintenance of Building air conditioning system	Various	W	Yes	RFQ	250,000.00	Quarterly	In line with Section 32 (1) (c) of the Public Procurement Act of 2015

2024-09-09

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REPUBLIC OF NAMIBIA

Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
18	Provision of Maintenance work on Buildings	13	W	Yes	RFQ	3,000,000.00	Quarterly	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
19	Maintenance of CCTV and Access Control Systems	Various	NCS	Partial	DP	60,000.00	Jul-24	Preference made for Specialized Dealers only. As provided for under Section 36(1) (2) of the Procurement Act of 2015
20	Hiring of Conference Facilities and Community Hall	Various	NCS	Partial	RFQ	80,000.00	On-going	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
21	Hiring of Vehicles for Official use	Various	NCS	Yes	RFQ	50,000.00	On-going	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
22	Provision of Training course For ZRC staff members	Various	CS	Partial	EPE	350,000.00	Monthly	Preference is made for NIPAM
23	Provision of Workshop and Symposium For ZRC staff members	Various	CS	Partial	DP	50,000.00	Monthly	Preference is made for Specialised Service Providers
24	Provision of Catering services for POBs(Regional Councilors Meetings), Events, Workshops and Meetings	Various	NCS	Yes	RFQ	360,000.00	Quarterly	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
25	Refreshment for MC, Regional Council, CRO & Directors	Various	G	Yes	SVP	400,000.00	Quarterly	In line with Section 36(1) (2) of the Public Procurement Act of 2015
26	Advertisement for vacancies & bids	Various	NCS	No	DP	100,000.00	Monthly	In line with Section 36(1) (2) of the Public Procurement Act of 2015
27	Wellness program activities	Various	NCS	Partial	RFQ	350,000.00	On going	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
29	Commemoration of National Days & AMCOD	Various	NCS	Yes	RFQ	30,000.00	Annually	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
30	Provision of gifts, Pledges and token of appreciation	Various	G	Partial	SVP	150,000.00	Monthly	None
31	Supply and Delivery of Office equipments	Various	G	Yes	RFQ	100,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
32	Supply and delivery of IT Equipment (Desktop PCs, Laptop, & Printers)	Various	G	Yes	RFQ	250,000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
33	Supply and delivery of Multimedia Projectors and Screens	9	G	Partial	RFQ	50,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
34	Supply and delivery of ladders	Various	G	Yes	SVP	15,000.00	Sep-24	In line with Section 38 (1) of the Public Procurement Act of 2015
35	Supply and delivery of GPS	Various	G	No	DP	10,000.00	Oct-24	In line with Section 36(1) (2) (a) of the Public Procurement Act of 2015
36	Provision of maintenance for the Server	1	NCS	No	RFQ	100,000.00	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
37	Supply and delivery of Kitchen Utensils (Fridges)	2	G	Yes	SVP	16,000.00	Jul-24	Procurement Threshold (Value)
38	Procurement of vehicles	2	G	No	OAB	2,000,000.00	On going	In line with Section 28 (1) of the Public Procurement Act of 2015
39	Procurement of Building Materials for Shelters restoration	Various	G	Yes	EP	100,000.00	Emergency	In line with Section 33 (1) (2) (3) of the Public Procurement Act of 2015

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Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL									
PLANNING, MONITORING AND EVALUATION									
Division	Financial Period: 2024/25								
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
45	Provision of Consultancy services, Planning of Sangwali Settlement.	1	CS	Yes	OAB	1,000,000.00	May-24	NONE	
46	Construction of Services Ngoma Settlement	1	W	Yes	OAB	1,500,000.00	May-24	NONE	
47	Surveying of Chichimane Settlement	1	W	Yes	OAB	1,000,000.00	May-24	NONE	
48	Construction of Services at Kongola Settlement	1	W	Yes	OAB	1,000,000.00	May-24	NONE	
49	Construction of Services in Lusese Settlement	1	W	Yes	OAB	1,500,000.00	May-24	NONE	
50	Supply and delivery of materials for CDF projects	Various	G	Yes	RB	1,600,000.00	May-24	NONE	
51	Supply and delivery of Project Material for Micro-Finance Programme	Various	G	Yes	RFQ	245,000.00	Aug-24	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015	
52	Supply and delivery of Project Material for Cash/Food for Work Programme	Various	G	Yes	RFQ	245,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015	
53	Supply and delivery of VIP toilets: Rural Sanitation Programme	Various	G	Yes	OAB	1,346,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015	
54	Construction of Bulk Services at Zambezi Rural Development Centre	Bulk	W	Yes	OAB	6,000,000.00	Jun-24	NONE	
55	Land Compensation for Kongola Settlement	1			DP	6,000,000.00	Jun-24		
Approved - Accounting Officer (Name): REGINA NDOPU -LUBINDA		Signature:		Date: 31/03/2024					

Office of the
Chief Regional Officer
ZAMBEZI REGIONAL COUNCIL
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Keima Mulilo
REPUBLIC OF NAMIBIA
2024-09-09



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Zambezi R.C. Directorate: Education, Arts and Culture							Financial Period: 2024/25	
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of Cleaning Materials	Various	G	Yes	RFQ	2,108,450.00	Apr-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
2	Provision of Office Stationery	Various	G	Yes	OAB	4,621,200.00	May-24	None
3	Provision of Office Equipment	Various	G	Yes	OAB	7,947,435.36	May-24	None
4	Provision of Office Furniture	Various	G	Yes	OAB	50,839,000.00	Jun-24	None
5	Provision of desks and chairs (schools)	Various	G	Yes	OAB	5,000,000.00	Apr-24	None
6	Provision of Catering Services	Various	NCS	Yes	RFQ	7,000,000.00	On-going	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
7	Provision of Security Services	Various	NCS	Yes	OAB	25,000,000.00	On-going	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Provision of Study Materials at Schools (Text Books)	Various	NCS	No	DP	5,000,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Provision of a distributor (Textbooks)	Various	NCS	No	DP	6,000,000.00	Sep-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
10	Provision of repair and maintenance of furniture	Various	NCS	Yes	EPE	2,000,000.00	On-going	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
11	Supply and Delivery of vehicles	Various	NCS	Yes	RB	30,000,000.00	On-going	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
12	Capital Projects- Provision of Constructions, Alteration, and renovations of School blocks and offices	Various	NCS	Yes	OAB	90,023,000.00	On-going	None
Total N\$						240,539,085.36		
Approved - Accounting Officer (Name): REGINA NDOPU -LUBINDA							Signature:	Date: 31/03/2024

ZAMBEZI REGIONAL COUNCIL
Office of the
Chief Regional Officer

2024-09-09

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REPUBLIC OF NAMIBIA



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Zambezi Regional Council - Division: Land Reform							Financial Period: 2024/2025	
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of office cleaning materials.	Various	NCS	Yes	RFQ	50,000.00	Apr-24	Section 32 (1) (a) of the Public Procurement Act of 2015
2	Supply and delivery of office stationeries	Various	NCS	Yes	RFQ	60,000.00	Jan-24	Section 32 (1) (a) of the Public Procurement Act of 2015
3	Provision of Cartridges and toners for the Office Printers	Various	NCS	Yes	RFQ	200,000.00	Jan-24	Section 32 (1) (a) of the Public Procurement Act of 2015
4	Procurement of Office electrical appliances	Various	NCS	Yes	RFQ	100,000.00	Jan-24	Section 32 (1) (a) of the Public Procurement Act of 2015
5	Supply and delivery of cleaning tools	Various	NCS	Yes	RFQ	3,000.00	Jan-24	Section 32 (1) (a) of the Public Procurement Act of 2015
6	Provision of Maintenance of Office Buildings	Various	W	Yes	RFQ	150,000.00	Sep-24	Section 32 (1) (a) of the Public Procurement Act of 2015
7	Supply and delivery of office furnitures	Various	NCS	Yes	RFQ	40,000.00	Jan-24	Section 32 (1) (a) of the Public Procurement Act of 2015
8	Provision of Catering services to Meetings and Events	Various	NCS	Yes	RFQ	600,000.00	Jan-24	Section 32 (1) (b) of the Public Procurement Act of 2015
9	Supply and Delivery of Vehicles	2	G	Yes	RB	1,500 000.00	Jul-24	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
10	Procurement of Fuel and Lubricants,	Various	NCS	Yes	DP	300,000.00	Jan-24	Section 36 (1) of Public Procurement Act of 2015
11	Provision of Repairs, maintenance and services for the Tractors	Various	NCS	Partial	RFQ	100,000.00	Jul-24	Section 32 (1) (b) of the Public Procurement Act of 2015
Total						793,000.00		
Approved - Accounting Officer (Name): REGINA NDOPU-LUBINDA				Signature:	Date: 31/03/2023			

ZAMBEZI REGIONAL COUNCIL
Office of the
Chief Regional Officer

2024-09-09

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REPUBLIC OF NAMIBIA



Republic of Namibia
Annual Procurement Plan


Name of Public Entity: Zambezi RC - Division: DMSSC

Financial Period: 2024/2025

Procurement No. (e.g. 1,2,3,...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Supply and delivery of Protective Clothing (Uniforms)	various	G	Yes	RFQ	42,000	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
2	Supply and delivery of Electric Supplies	various	G	Yes	RFQ	72,400.00	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
3	Supply and delivery of Mechanical Supplies	various	G	Yes	RFQ	61,480.00	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Supply and delivery of Civil Materials	various	G	Yes	RFQ	444,435.00	Oct-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Supply and delivery of Cleaning materials	various	G	Yes	RFQ	37,520.00	Sep-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
6	Supply and delivery of Office Stationeries	various	G	Yes	RFQ	112,473.00	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
7	Supply and delivery of Sanitation Materials	various	G	Yes	RFQ	1,658,149.00	Jun-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Supply and delivery of Office Supplies	various	G	Yes	RFQ	40,000.00	Jul-24	In line with Section 36 (1) of the Public Procurement Act of 2015
9	Procurement of Fuel and Lubricants	various	G	Yes	DP	200,000.00	Jul-24	In line with Section 36 (1) of the Public Procurement Act of 2015
10	Supply and delivery and fit Tyres	various	NCS	Yes	RFQ	155,700.00	Ongoing	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
11	Supply and fit Batteries	various	NCS	Yes	RFQ	100,000.00	Sep-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
12	Supply and delivery of Accessories and Spare parts	various	G	Yes	RFQ	18,000.00	Sep-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
13	Repair, Services and Maintenance of Vehicles	various	NCS	Yes	RFQ	196,933.00	Annually	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
14	Provision of maintenance of Furniture and Office Equipments	various	NCS	Yes	RFQ	14,170.00	Oct-24	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
17	Emptying of Septic tanks	various	NCS	Yes	RFQ	4000	Ongoing	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
18	Provision of maintenance of building air condition system	10	W	Yes	RFQ	12,000.00	Oct-24	In line with Section 32 (1) (b) of the Public Procurement Act of 2015
19	Provision of Training course for WSSC Staff members	various	CS	NA	EP	50,000.00	Nov-24	In line with Section 34(d) of the Public Procurement Act of 2015
20	Provision for Workshops and Symposium for WSSC Staff members	various	CS	NA	DP	50,000.00	Ongoing	In line with Section 36(2) (d) of the Public Procurement Act of 2015
21	Supply and delivery of Office equipments	various	G	Yes	RFQ	40,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
22	Supply and delivery of Kitchen Utensils (Fridges)	2	G	Yes	RFQ	15,000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
23	Supply and delivery of Borehole Equipments and Materials	various	G	Yes	RFQ	563,139.00	Jun-24	In line with Section 33 (1) (2) and (3) of the Public Procurement Act of 2015

2024-09-09

OFFICE OF THE
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OF PROCUREMENT
REPUBLIC OF NAMIBIA

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practices?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
24	Construction of shortpipelines	20	W	Yes	RFQ	0	Sep-24	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
25	Rehabilitation of Boreholes	6	W	Yes	RFQ	0	Sep-24	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
25	Drilling of Boreholes	8	W	Yes	RFQ	0	Sep-24	In line with Section 32 (1) (c) of the Public Procurement Act of 2015
Approved - Accounting Officer (Name): REGINA MDOPU-LUBINDA				Signature: 	Date: 31/03/2024			






Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Zambezi NC - Division of Gender Equality, Poverty Eradication and Social Welfare									
Financial Period: 2024/2025									
Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of office stationaries	various	G	Yes	RFQ	60,000.00	Jun-24	In line with section 32(1) (a) of the public procurement Act of 2015	
2	Supply and delivery of cleaning materials	various	G	Yes	RFQ	70,000.00	Jun-24	In line with section 32(1) (a) of the public procurement Act of 2015	
3	Supply and delivery of protective clothes	various	G	Yes	RFQ	3,000.00	Aug-24	In line with section 32(1) (a) of the public procurement Act of 2015	
4	Provision of car wash services for divisional vehicles	various	NCS	Yes	RFQ	3,000.00	on-going	In line with section 32(1)(b) of the public procurement Act of 2015	
5	Rental of property/office accommodation	various	NCS	Yes	RFQ	160,000.00	on-going	In line with section 32(1)(b) of the public procurement Act of 2015	
6	Procurement of catering services and conferences for Gender Task force (RGPTF/CGPTF)	various	NCS	Yes	RFQ	75,000.00	on-going	In line with section 32(1)(b) of the public procurement Act of 2015	
7	Procurement of catering services , conferences and promotional materials for GBV campaigns (commemoration of National days and Training of Stakeholder on GBV laws).	various	NCS	Yes	IQ	92,000.00	on-going	In line with section 38(1) of the public procurement Act of 2015	
8	Provision of catering services for National days. (Day of the African Child and Namibian Child's Day).	various	NCS	Yes	RFQ	30,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015	
9	Procurement of catering services for women in business/SIYB training	various	NCS	Yes	RFQ	25,000.00	on-going	In line with section 32(1) (b) of the public procurement Act of 2015	
10	Provision of catering services for R/CCP	various	NCS	Yes	RFQ	31,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015	
11	Supply and delivery of teaching and learning materials for ECD centres.	various	G	Yes	RFQ	49,000.00	on-going	In line with section 32(1) of the public procurement Act of 2015	
12	Provision of general maintenance, technical and production skills training for Community Empowerment Centre.	various	CS	Yes	RFQ	60,000.00	Jun-24	In line with section 32(1) of the public procurement Act of 2015	
13	Supply and delivery of Income Generating Activities materials (IGAs)	various	G	Yes	IQ	77,000.00	Jul-10	In line with section 32(1)(a) of the public procurement Act of 2015	

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2024-09-09
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Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
14	Supply and delivery of emergency items for shelters.	Various	G	Yes	RFQ	10,000.00	Apr-24	In line with section 32(1) (a) of the public procurement Act of 2015
15	Provision of general maintenance for offices	Various	NCS	Yes	RFQ	20,000.00	Jun-24	In line with section 32(1)(c) of the public procurement Act of 2015
16	Provision and catering services for workshops	Various	NCS	Yes	RFQ	57,000.00	on-going	In line with section 32(1)(b) of the public procurement Act of 2015
17	Supply and delivery of computer supplies	Various	G	Yes	RFQ	80,000.00	Jun-24	In line with section 32(1)(a) of the public procurement Act of 2015
Total					N\$	902,000.00		
Approved - Accounting Officer (Name): REGINA NDOPU-LUBINDA								
Signature: 				Date: 31/03/2024				





Republic of Namibia
Annual Procurement Plan

Name of Public Entity: ZAMBEZI REGIONAL COUNCIL									
SUBDIVISION AUDIO, VISUAL AND PRINT MEDIA SERVICES									
Financial Period: 2024 -2025									
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled date for Invitation of Bids	Reason for deviating from the default method (where applicable)	
1	Supply and delivery of Protective Clothing	Various	G	Yes	EPE		May-24	In line with section 34 (d) of the Public Procurement Act of 2015	
2	Supply and delivery of Office supplies	Various	G	Yes	EPE		May-24	In line with section 34 (d) of the Public Procurement Act of 2015	
3	Supply and delivery of Cleaning materials	Various	G	Yes	EPE	97,000.00	May-24	In line with section 34 (d) of the Public Procurement Act of 2015	
4	Supply and delivery of tonner/ ink	Various	G	Yes	RFQ		Aug-24	In line with section 32 (1) (a) of the Public Procurement Act of 2015	
5	Supply and delivery of other goods	Various	G	Yes	RFQ		Sep-24	In line with section 32 (1) (a) of the Public Procurement Act of 2015	
6	Supply and delivery of other services	Various	NCS	Yes	RFQ	150,000.00	Sep-24	In line with section 32 (1) (b) of the Public Procurement Act of 2015	
7	Supply and delivery of Office Equipment	Various	G	Yes	RFQ	300,000.00	Sep-24	In line with section 32 (1) (a) of the Public Procurement Act of 2015	
8	Repairs and Maintenance of Office Building	1	W	Yes	RFQ	94,000.00	Jan-25	In line with section 32 (1) (c) of the Public Procurement Act of 2015	
Total						N\$ 641,000.00			
Approved - Accounting Officer (Name): REGINA NDOPU-LUBINDA				Signature:		Date: 31 March 2024			

ZAMBEZI REGIONAL COUNCIL
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2024-09-09
REPUBLIC OF NAMIBIA



Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Zambezi RC - Division: WORKS-MAINTENANCE

Financial Period: 2024/2025

Procurement No. (e.g. 1,2,3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Maintenance of government infrastructures: Renovation of Office Block (civil & mechanical)	Lot	W	Yes	RB	200 000.00	Sep-24	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
2	Maintenance of government infrastructures (Electrical)	Lot	W	Yes	RB	150 000.00	Sep-24	In line with Section 31(1) (2) (3) of the Public Procurement Act of 2015
3	Purchase of materials (stationeries & Cleaning material)	Various	G	Yes	RFQ	30 000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
4	Purchase of materials (Plumbing)	Various	G	Yes	RFQ	50 000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
5	Purchase of materials (Electrical)	Various	G	Yes	RFQ	50 000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
6	Purchase of materials (Welding)	Various	G	Yes	RFQ	40 000.00	Sep-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
7	Purchase of materials (Bricklaying and plastering)	Various	G	Yes	RFQ	60 000.00	Jul-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
8	Purchase of materials (Carpentry and joinery)	Various	G	Yes	RFQ	40 000.00	Aug-24	In line with Section 32 (1) (a) of the Public Procurement Act of 2015
9	Payment for utilities (water and electricity)	6	NCS	Yes	DP	600 000.00	Monthly	In line with Section 36(1) (2) (a) of the Public Procurement Act of 2015
10	Transport (fuel, lubricants and repairs)	7	G	Yes	DP	150 000.00	Monthly	In line with Section 36(1) (2) (a) of the Public Procurement Act of 2015
TOTAL						N\$ 1 370 000.00		

Approved - Accounting Officer (Name): R. NDOPE-LUBINDA

Signature: [Signature]

Date: 31/03/2024

